

MIDDLE BUCKS
INSTITUTE OF
TECHNOLOGY

SECTION: PROFESSIONAL EMPLOYEES

TITLE: SICK LEAVE

ADOPTED: July 1, 1991

REVISED:

<p>1.Purpose SC 1154</p> <p>2.Authority SC 1154</p> <p>SC 1154</p>	<p style="text-align: center;">434. SICK LEAVE</p> <p>There shall be a sick leave policy for professional employes that ensures that such employes will receive no less than the minimum sick leave provided under law. Such policy shall be in accordance with the following guidelines.</p> <p>All full-time personnel shall be granted ten (10) days sick leave per school year. Unused days shall be cumulative from year to year, with no maximum.</p> <p>Absence due to injury or illness proven to have been incurred in the course of employment shall not be charged against the professional employe's sick leave days.</p> <p>The Executive Council reserves the right to require of any employe claiming sick leave pay sufficient proof, including a physician's certification, of the employe's illness or disability.</p> <p>The Director or a designee shall report to the Executive Council the names of those employes absent for noncompensable cause or whose claim for sick leave pay cannot be justified. The misuse of sick leave shall be considered a serious infraction, subject to disciplinary action.</p> <p>The personnel records of the school for professional employes shall show the attendance of each employe, and such days as that employe may be absent shall be recorded with the reason for such absence noted. Each professional employe shall be given a written accounting of accumulated sick leave days at the beginning of the fall term of each school year.</p>
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